

Dear Sirs,

An application for a Summary Review of a Premises Licence for Civic Hall, Blackshots Lane, Grays, RM16 2JU was made by Essex Police, following an incident on 7 March 2020 during a boxing event whereby a disturbance occurred, and concerns were raised regarding associations with serious crime or serious disorder.

Sub-Committee first heard from the Licensing Officer who outlined her report.

Sub-Committee then heard from Essex Police who outlined the reasons for their application.

Sub-Committee then heard from you regarding your submissions and apologies given. Sub-Committee heard how you were taking the necessary steps to be able to comply with the additional requested conditions with the intention being to decrease the likelihood of incidents reoccurring.

Whilst members posed a number of important questions to you, the license holder, Sub-Committee noted that there was a prior agreement to accept and adopt a number of additional licence conditions in consideration for which, the police had no submissions for revocation.

Each party summed up their position and the Sub-Committee retired to consider its decision.

Sub-Committee gave careful consideration to the application and determined to add the proposed interim licence conditions as detailed as an appendix to this letter with immediate effect.

Parties are reminded this matter will be listed for a full review hearing within 28 days.

Signed

Chair

Dated

Conditions imposed at Interim Steps Hearing - 13 March 2020

That:

- o The licensable hours for boxing and wrestling are amended as below; and
- o Existing conditions modified, or added to, as set out below until a full hearing to consider the matter.

1. Modify the licensable hours for Boxing and Wrestling as below; and	
Monday	07:00 - 23:00
Tuesday	07:00 - 23:00
Wednesday	07:00 - 23:00
Thursday	07:00 - 23:00
Friday	07:00 - 00:00
Saturday	07:00 - 00:00
Sunday	07:00 - 00:00

Currently 07:00 - 00:00 Sunday - Thursday & 07:00 - 01:00 Friday & Saturday.

2. Attach additional conditions to the premises licence as below (which Essex Police shall also seek at the full hearing).

1) Essex Police shall be provided with 28 days' notice where an event is to be held which is organised by an external promoter or is promoted/advertised to the public by an external promoter and where that event includes boxing, wrestling, mixed martial arts or similar. This notice shall include full details of the nature of the event and the promoter, expected attendee numbers and the details of each fighter listed on the bill. The notice shall be e-mailed to the central police licensing team (the address of which appears on the Essex Police website).

2) The notice set out above shall be accompanied by an event management plan that details the minimum numbers of door supervisors (male and female), minimum numbers of stewards and a risk assessment based on advertised 'fighters'.

3) When professional boxing, wrestling, mixed martial arts or similar takes place at the venue; a Clubscan/IDSCAN or similar system shall be operated at the premises. All patrons entering the premises must provide verifiable ID and have their details recorded on the system.

4) Signs must be displayed at all entrances and exits advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148 mm and clearly legible at all times when the premises conduct licensable activities.

5) An incident log shall be kept at the premises and made immediately available to police or licensing authority staff upon reasonable request. The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:

- a. all crimes reported to the venue
- b. all ejections of patrons
- c. any complaints received concerning crime and disorder
- d. any incidents of disorder
- e. all seizures of drugs or offensive weapons
- f. any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence

The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least 12 months from the date of the last entry.

6) Where SIA licensed door supervisors are used at the premises a record shall be maintained (on the premises) which is legible and details:

- i. The day and date when door supervisors were deployed;
- ii. The name and SIA registration number of each door supervisor on duty at the premises; and
- iii. The start and finish time of each door supervisor's worked duty period.

This record shall be retained on the premises for 31 days and be immediately provided to police or licensing authority staff upon reasonable request.

7) All SIA licensed door supervisors engaged at the premises for the purpose of supervising or controlling queues must wear high visibility jackets or vests. When boxing, wrestling, mixed martial arts or similar takes place at the venue all SIA door supervisors on duty will wear high visibility jackets or vests.

8) When boxing, wrestling, mixed martial arts or similar takes place at the venue all patrons entering or re-entering the premises shall be searched by a SIA licensed door supervisor for concealed weapons.

9) At all times, admission to the premises shall remain under the exclusive control of the premises' management and staff and any SIA licensed door supervisors deployed shall be hired (directly or indirectly) by the premises licence holder, designated premises manager or some other responsible person directly involved in the management of the premises.

This requirement exists even where:

- i. The premises is hired/used by independent promoters; or
- ii. An arrangement exists with an independent promoter who arranges an event that includes admission to the premises.

- 10) When boxing, wrestling, mixed martial arts or similar takes place at the venue:
- i. Drinks must only be served in polycarbonate/plastic and/or toughened glass containers; and
 - ii. No alcohol sales shall take place after the last fight takes place.